PARALEGAL STUDIES - LITIGATION PRACTICE CERTIFICATE

Litigation Practice

The Litigation Practice Certificate[1] is designed to prepare students to work in civil litigation on the state and federal level. Special attention is given to strengthening legal technology skills. Electives offer students opportunities to explore different areas of law.

Note: Paralegals may not provide legal services directly to the public except as authorized by law.

Related Programs
Certificate

- Paralegal Studies - Corporate Practice Certificate (https://catalog.luc.edu/graduate-professional/continuing-professional-studies/corporate-practice-certificate-paralegal-studies/)
- Paralegal Studies - Customized Certificate (https://catalog.luc.edu/graduate-professional/continuing-professional-studies/customized-certificate-paralegal-studies/)
- Paralegal Studies - Litigation and Corporate Practice Certificate (https://catalog.luc.edu/graduate-professional/continuing-professional-studies/litigation-corporate-practice-certificate-paralegal-studies/)

[1] Certificate applicants must hold a bachelor's degree from an accredited college or university and have a cumulative grade point average of 2.5 or higher on a 4.0 scale.

Curriculum

The Litigation Practice Certificate in Paralegal Studies requires the successful completion of 11 courses (22 semester hours).

Code	Title	Hours
Paralegal Core		
PLST 331	Introduction to Paralegal Studies	2
PLST 332	Legal Research and Writing I	2
PLST 333	Legal Research and Writing II	2
PLST 335	Legal Ethics	2
PLST 345	Law Office Computer Applications	2
Litigation Practice Core		
PLST 340	Civil Litigation I	2
PLST 341	Civil Litigation II	2
PLST 342	Litigation Technology & eDiscovery	2
PLST 336	Corporate Topics for Litigation Paralegals	2
Elective Courses		
Select two of the following: [1]		4
PLST 334	Legal Analysis: Practical Applications	
PLST 343	Real Estate Transactions I	
PLST 344	Real Estate Transactions II	
PLST 346	Advanced Litigation Technology	
PLST 348	Advanced Online Research Skills	
PLST 349	Torts	
PLST 350	Medical Malpractice	
PLST 351	Intellectual Property: Patents and Trade Secrets	
PLST 352	Intellectual Property: Trademarks and Copyrights	
PLST 353	Securities Regulation	
PLST 355	Estates, Trusts & Wills	
PLST 357	Family Law	
PLST 358	Criminal Law and Litigation	
PLST 359	Environmental Law	
PLST 360	Employment Law	
PLST 361	Immigration Law	
PLST 368	Corporate Compliance Topics	
PLST 398	Internship	
Total Hours		**22**

[1] Or any other course for which the student qualifies

Suggested Sequence of Courses

The Institute for Paralegal Studies provides a high-touch advising model in order to accommodate the professional experience and educational goals of each individual student. In order to provide students with maximum flexibility in their education, the Director will work directly with students to determine an appropriate sequence of courses starting at admission into their respective program based on their needs and career goals.

Graduate & Professional Standards and Regulations

Students in graduate and professional programs can find their Academic Policies in Graduate and Professional Academic Standards and Regulations (https://catalog.luc.edu/academic-standards-regulations/graduate-professional/) under their school. Any additional University Policies supersede school policies.

Learning Outcomes

Upon completion of the certificate:

- Prepare summaries of court decisions, statutes, and administrative regulations.
- Develop legal arguments using court decisions, statutes, and administrative regulations.
- Locate relevant legal sources from federal and state jurisdictions.
- Apply paralegal and attorney code of ethics to situations typically encountered by paralegals.
- Demonstrate intermediate competence using typical office software including Word, Excel, Adobe and PowerPoint.
- Draft court pleadings and maintain case files and databases.
- Collect and organize information through investigation and the discovery process.
- Help prepare the case for trial, and often assist attorneys at trial by coordinating the case material.